

April 30, 2003

MEMORANDUM

To: Ms. Dianne Chinn, Chairman, and Members, Committee on Academic Affairs and Licensing

From: Dr. Gail M. Morrison, Deputy Executive Director, and Director of Academic Affairs and Licensing

Consideration of Request for Amendment of License
Miller-Motte Business College, Clarksville, TN at Charleston to add A.A.S. in Surgical Technology

Summary

Miller-Motte Business College (MMTC) (<http://www.millermottecharleston.com>) requests approval of an amendment to its license to offer in Charleston a program leading to the A.A.S. degree in Surgical Technology. At its meeting on May 4, 2000, the Commission approved initial licensure for MMTC to offer in Charleston programs leading to the A.A.S. degree in accounting, business management, medical assisting, and microcomputer applications. The institution also offers non-degree programs in therapeutic massage, microcomputer applications, and surgical technologist. (The Commission has delegated to the staff the authority to license non-degree programs.) The curriculum change to advance the program from a diploma to an A.A.S. requires adding only one additional general education course. There are currently 109 students enrolled in the diploma program. With the approval of the Commission, MMTC would immediately offer the option for currently enrolled students to take the additional course to complete their A.A.S. degree. Students enrolled for the next term would enroll in the degree program instead of the diploma program.

The Accrediting Council of Independent Colleges and Schools (ACICS) has accredited MMTC since 1989. The Charleston location operates as a branch of the Clarksville, Tennessee campus. It is a private, for-profit entity owned by Delta Educational Systems, Inc., a Virginia corporation, and The Huron Fund, L.P., a Michigan-based private equity fund. The Clarksville campus offers the A.A.S. under authority granted by the State of Tennessee through the Tennessee Higher Education

Commission.

The vocational objective of the Surgical Technology Program is to prepare graduates to work as surgical technologists in operating rooms with surgeons, anesthesiologists, registered nurses, and other surgical team members. Surgical technologists maintain asepsis in the operating room, pass instruments and sterile items and equipment to the surgeon during a procedure, maintain the sterile field, and prepare instruments, supplies and equipment before and after an operation. Graduates may be eligible for positions as scrub surgical technologists, circulating surgical technologists, or second assisting technologists. The institution has designed its programs to provide the student with vocational career training and not for transfer to other institutions. The minimum time to complete a degree program is seven quarters.

For admission, students must have a high school diploma or G.E.D., score a minimum of 15 on the Wonderlic Scholastic Test, pass an interview by an admissions representative, and complete a physical questionnaire documenting programmatic health requirements.

Faculty members who teach general education must have a master's degree with 18 hours in the teaching discipline or hold a master's degree with a major in the teaching discipline. Faculty members who teach core surgical technology courses or clinical instructors must have the credential of certified surgical technologist (CST), certified nurse-operating room (CNOR), or three year of current operating room experience. Faculty members who teach other occupational courses must hold a baccalaureate degree. If the degree is in an area other than the assigned teaching area, he or she must have two years of related work experience or evidence of specialized training or competency in the teaching area.

Tuition is \$2,400 each quarter for a full-time student taking four classes. Students also pay quarterly laboratory fees and program fees for specialized courses.

Students access adequate learning resources (library resources, computer labs, and audio-visual support) at the Charleston MMTC branch site library. The library includes student seating, computer workstations, a basic reference collection, ProQuest Direct subscription (provides monthly reports on usage), a circulating collection, paper editions of magazines, journals, and newspapers, videos, and an automated catalog/circulation system.

Certification is not required for employment as a surgical technologist. However, graduation from a Commission on Accreditation of Allied Health Education (CAAHEP) -accredited program is a prerequisite for students to be eligible to take the certification test through the Liaison Council on Certification for the Surgical Technologist. MMTC is in the application process for CAAHEP accreditation. The institution submitted its

self-study in March 2003, and a team visit to the Charleston campus is expected in July 2003. The Wilmington campus of MMTC has completed the accreditation process.

The following table shows the curriculum content for the A.A.S. degree in Surgical Technology.

A.A.S. in Surgical Technology Curriculum		
Course Number	Course Name	Quarter Credit Hours
General Education Requirements		
ENG 140	English Composition I	4
ENG 244	Oral Communications	4
MTH 120	College Mathematics	4
PSY 101	Psychology	4
	Humanities/Fine Arts (Art Appreciation, Ethics, or Intro to Literature)	4
	Natural Science/Math (Microbiology, Physical Science, or Fundamentals of Algebra)	4
Basic Requirements		
EDP 170	Introduction to Data Processing	3
KBD 121	Keyboarding I	3
PPD 132	Professional Development	4
Core Requirements (A minimum grade of "C" must be maintained in all core subjects.)		
MED 120, 121	Anatomy & Physiology I, II	8
MED 130, 131	Medical Terminology I, II	8
MED 150	Technological Sciences in the Operating Room	4
MED 226	Pharmacology	4
SGT 100	Introduction to Surgical Technology	6
SGT 200	Surgical Techniques	6
SGT 202	Surgical Review	2
SGT 250	Surgical Procedures	6
SGT 299	Surgical Clinical Practicum	16
	Total Program Quarter Credit Hours	94

Recommendation

The staff suggests that the Committee on Academic Affairs and Licensing commend favorably to the Commission an amendment to the license of Miller-Motte Business College to offer for implementation immediately the program leading to the A.A.S. degree in Surgical Technology.